**Alton Patient Participation Group**

**Minutes of the Meeting held on Tuesday 9th April 2024**

**at 10.00 am**

 **Present:**  **Angie Hurst (Chair), Dorothy Clohesy (Deputy), Heather Hall (Practice Manager), Lynn Shooter, Tony Loynes and Elaine Plant (Secretary)**

**1. Apologies**: **Carol and David Edwards**

 HH was not able to join the meeting until nearing the end.

**2. Minutes of the last meeting held on Tuesday 12thMarch - Approved**.

**3. Matters Arising:**

 **Community Mini Bus: TL reported.**

Despite **TL** volunteering to drive the minibus and going through all the necessary procedures required he has now been informed by Kerri Marsh that there is no funding available for the project to go ahead. Members have been discussing this project since June 2023 with the main stumbling block being the lack of volunteer drivers. Understandably they were a little aggrieved to be told at this stage that funding was not now available. However, not to be deterred, **TL** advised that he was 99% sure of securing £250 from a County Council Community fund*.*  A long discussion took place including fund raising ideas, opening a bank account which would involve the PPG appointing a Treasurer, how this would be managed and also whether it was a viable project. Further discussion needed with Kerri Marsh when she is contactable.

 **Defibrillator Training:**

 **TL** getting in touch with a retired Paramedic who would possibly be willing to give training.

Members agreed that CPR is most important in the first instance whilst a Defibrillator is being located.

 **Phone System:**

Now up and running after a few teething problems. HH advised that ‘call back’ is not initiated until patient No 6 reached in the queue.

 **ICB – PPG Network – DC** advised that this ‘Patient Voice’ group which was the old Locality Group was re- forming for a meeting once per month. A representative of Alton PG was invited to attend but as the meeting time was 6pm no-one was able to commit to this. DC suggested getting Bas Pickering to visit one of our group meetings and agreed to contact him.

 **Promotion of PPG Group:**

Leaflet to be produced and will be available in the surgery when completed.

 The PPG Facebook group has attracted about 30 members but so far no one has expressed an interest in joining the PPG.

 **Facebook Group and Questionnaire**

 **TL** suggested that FB group info needs to be more surgery specific rather than bombarding with general NHS information – discussed. If already on Surgery website, it doesn’t need duplicating on PPG website.

 **Questionnaire -** will go on PPG website for one month. Surveys will be conducted in the surgery by TL, AH and LS on 10th and 24th May.

 **Health & Wellbeing Funding:**

Discussed Further. Agenda Item for next meeting.

**4. Reports:**

 **HH Reported -**  Dispensary is still short staffed – discussed.

Dr Brownhas now retired and Dr Leggett has returned from Maternity Leave.

Sessions would be covered as follows:

 Dr Hampton - Tuesday, Wednesday and Friday

 Dr Leggett **-** Monday, Wednesday, Thursday and Friday mornings

 Debbie - Tuesday, Wednesday, Thursday and Friday

 Vicky – Monday, Tuesday and Wednesday

 Physicians‘ Associate – every day.

 **Website - LS** advised that the website needs updating with recent staff changes. Plus News tab contents.

**5. Date of next meeting: Tuesday 14th May 2024 at 10 am**